



## Upper Mount Bethel Township

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### UPPER MOUNT BETHEL TOWNSHIP PARKS/RECREATION BOARD MEETING MINUTES THURSDAY, OCTOBER 12, 2023 – 7 PM

#### PART I

Chairman Stavros Barbounis called the meeting to order at 7:05 pm.

The Pledge of Allegiance was recited.

Present were, Stavros Barbounis, Sharon Cerny, April Pinto, Karyn Pinter and Nick Graziano, Manager. Kari Hawkins and Liaison Marty Pinter were absent.

#### PART II

1. Administration
  - a. Approval of the Agenda-**MOTION** by April to approve the agenda, seconded by Karyn. Vote: 4-0.
  - b. Approval of the Minutes
    - i. August 10, 2023-**MOTION** by April to approve the August 10, 2023 meeting minutes, seconded by Karyn. Vote: 4-0.
    - ii. September 14, 2023-**MOTION** by April to approve the September 14, 2023 meeting minutes, seconded by Karyn. Vote: 4-0.

#### PART III

1. Announcements-none
2. Governance
  - a. Standing Committee appointments & meeting schedule as follows:
    - i. Committee on Finance-Chair-Stavros and lead member (Treasurer) will be April.
    - ii. Committee on Buildings/Grounds-Chair-Stavros and lead member will be Anthony.
    - iii. Committee on Programs-Chair-Stavros and lead member will be Karyn.
    - iv. Committee on Personnel-Chair-Stavros and lead member will be Sharon.
    - v. Meeting Schedules-Stavros will be setting up meetings for each committee with the lead member once a month.

- b. Standing Committee Reports-Committees did not meet, no reports are available.
    - i. Financial reconciliation status-Stavros stated that he and April are working together to figure out what funds belong where.
  - c. PNRB Communications-Stavros is asking to be included in all email communications.
  - d. Non-UMBT program use of fields/facilities fee schedule research-Stavros stated this was discussed at the last meeting, as to non-umbt programs using the Township fields/facilities and what fees should be charged. Karyn stated that she has gotten some information from Forks Township and will reach out to other Townships and will report her findings at the next meeting. There was a discussion on the lining of fields to be included in registration fees. Stavros would like an update on all program directors. April will provide to Stavros. Stavros will look into field stripping companies.
  - e. 2024 Budget-Stavros and April will be working on the 2024 budget, working off 2022/2023 year to dates. Stavros will provide a draft to Nick by Tuesday. Stavros stated that he will be bumping up electricity due to expected use.
3. Sports & Recreation
- a. Sports Program Updates-(UMBT Softball, UMBT Field Hockey, UMBT Basketball, UMBT Winter Softball Clinics, UMBT Volleyball)-no update from any sports program. Karyn stated she will have expenses coming up for basketball. April received a message from Nick, the home plate is very low, it needs to come up. They will do the work in the spring, but he will need to provide an estimated cost. Correction, it is the pitcher's mound, not home plate.
  - b. Echo Lake Dugouts-Stavros got pricing for the mesh banners. Prices range from \$1,600 to \$2,255 (best buy). There was a discussion on placing ads on the banners. There are 40 (3'x2') spaces available, and the decision was made to charge \$100 per ad space and to move forward with banners.com. Stavros is going to put together a sponsor pack to approach local businesses to sell ad space.
  - c. Facilities/Field maintenance schedule and requests-There was a discussion on cutting the grass on park grounds.
4. Community Engagement
- a. Veteran's Day Event-Stavros stated this event was previously cancelled but after attending the EDC meeting and speaking with Ray Higgins, he offered to help put it together, possibly on Nov. 18<sup>th</sup>. The fireworks have already been provided by the Post Foundation and this is one of the events he really enjoys. The Board needs to make a decision. Stavros will have to confirm with the fireworks company to see if they are available on the 18<sup>th</sup>. Start time at 3pm, fireworks at 6pm. MOTION by April to hold the event starting at 3pm, and fireworks at 6pm, provided the fireworks company is available. No one is

available to volunteer. April rescinded her motion. Stavros will send a message to the Post Foundation explaining the concerns of having no help. Stavros will send an email to the BOS explaining why this event has to be cancelled and ask them if they want to take it over before a formal cancellation is announced.

- b. Christmas Pajama Party-There was a discussion as to where to hold the event. April stated it was voted on and booked at the firehouse. Stavros would like to change that and hold at Allegheny, they go above and beyond to help with the event. Stavros will confirm with Allegheny. **MOTION** by Karyn to move the Christmas PJ party to Allegheny Creek Brewing on December 17<sup>th</sup>, 12pm-4pm, seconded by April. Vote: 4-0. April will cancel the FH.
  - c. Funding/Sponsorship-Stavros stated he is preparing brochures for businesses or anyone for funding/sponsorships for 2024.
5. Park Development
- a. Park Pavilion completion-Stavros and Cindy are working together to change the project of a Grow NORCO grant, which was originally slated for a Sprinkle Park. This is a matching grant. The awarded amount is \$10,000, which means the Township has to spend \$10,000 to get \$10,000. Stavros stated this will be used to complete the pavilion ceiling, as well as additional items needed. The Board is in agreement with the additional items. Stavros will send Cindy a spreadsheet of those items.
  - b. Park Bathrooms project-Stavros stated that Engineer Coyle would like more details on the plans for him to put together a bid packet. Stavros discussed another grant possibility. Cindy stated she met with Frank Brooks from the County, and they discussed the \$60,000 grant that was slated for Road Improvements. Cindy asked if this could be repurposed for our park, Frank stated yes. And come February, there may be an additional \$30-\$40k available to apply for.
  - c. Sheds-Stavros discussed the color choices for the two new sheds that are to be ordered for Echo Lake and the Park. The final decision was Dark Gray siding with Charcoal shingles for the Echo Lake shed and Chestnut siding with Charcoal shingles for the Park shed. Manager Graziano stated delivery is about 3-4 weeks.

**PART IV** (Public Comment)

**PART V** (Adjournment)

**MOTION** by April to adjourn the meeting at 8:45 pm, seconded by Karyn. Vote: 4-0.

*Respectfully submitted by Cindy Beck-Recording Secretary*